



MANITOBA DENTAL ASSOCIATION
202-1735 Corydon Avenue, Winnipeg, MB, R3N 0K4
T: 204.988.5300 F: 204.988.5310 www.manitobadentist.ca

CHECKLIST FOR REGISTRATION IN THE CHARITABLE PURPOSE CATEGORY

- Read *Instructional Guide to Completing Dentist Registration Application Form*.
- If already licensed with the MDA, you may use the *Dentist Change of Status Application Form*.

FORMS

- Identified Charitable Purpose as the Registration category.
- Answered all the questions on application and consent forms in the Registration Package.
- Attached a passport-type photograph to the *Dentist Initial Registration Application Form*.
- Signed *Dentist Initial Registration Application Form* and had it properly witnessed and notarized.
- Completed and signed release forms for third party assessors, health providers and prior regulatory bodies.

SUPPORTING DOCUMENTS - PERSONAL

- Certified copy evidencing a name change, if you changed your name.
- Certified copy of government issued photo identification.
- Certified copy of citizenship, permanent residency or work permit.

SUPPORTING DOCUMENTS - EDUCATION AND ASSESSMENT

- Certified copy of dental degree.
- Original letter sent directly from Dean of Faculty where completed your dental degree to MDA.
- Certified copy of NDEB certificate.
- Certified copy of dental specialty degree.
- Original letter sent directly from Dean of Faculty where completed your specialty degree to MDA.
- Certified copy of NDSE certificate.
- Written request describing the charitable purpose that requires licensure.
- Certified letter from the charitable organization supporting your registration request to the MDA.
- Proof of appropriate malpractice insurance.
- Proof of valid resuscitation/life support training.
- Proof of Canadian jurisprudence and ethics training.
- Two letters of reference – signed and dated sent directly to MDA.

SUPPORTING DOCUMENTS - PRACTICE HISTORY

- Requested Certificate of Standings for each regulatory body of prior health professions and jurisdictions
- Attached separate sheets with written details as requested on *Dentist Initial Registration Application Form*.
- Enclosed separate payments for the registration and initial licensure fees.

DOCUMENTS TO BE COMPLETED AT TIME OF LICENSURE

- Declaration of Commitment to Ethical Practice and the Public Interest*

FEEES FOR REGISTRATION AND LICENSURE IN THE GENERAL PRACTITIONER CATEGORY

Registration - application fee

\$ 650

Licensure - initial application

At discretion of the Board