



## **CHECKLIST FOR REGISTRATION IN THE DENTAL EDUCATOR CATEGORY**

- Read *Instructional Guide to Completing Dentist Registration Application Form*.

### **FORMS**

- Identified Dental Specialist as the Registration category and specified your dental specialty.
- Answered all the questions on application and consent forms in the Registration Package.
- Attached a passport-type photograph to the *Dentist Initial Registration Application Form*.
- Signed *Dentist Initial Registration Application Form* and had it properly witnessed and notarized.
- Completed and signed release forms for third party assessors, health providers and prior regulatory bodies.

### **SUPPORTING DOCUMENTS - PERSONAL**

- Certified copy evidencing a name change, if you changed your name.
- Certified copy of government issued photo identification.
- Certified copy of citizenship, permanent residency or work permit.

### **SUPPORTING DOCUMENTS - EDUCATION AND ASSESSMENT**

- Certified copy of dental degree.
- Original letter sent directly from Dean of Faculty where completed your dental degree to MDA.
- Certified copy of NDEB certificate.
- Certified copy of dental specialty degree.
- Original letter sent directly from Dean of Faculty where completed your specialty degree to MDA.
- Certified copy of NDSE certificate.
- Certified copy of agreement with a study club or approved sponsor.
- Original copy of approval by the Continuing Competency Dental Educator Sub-committee.
- Proof of appropriate malpractice insurance.
- Proof of valid resuscitation/life support training.
- Proof of Canadian jurisprudence and ethics training.
- Two letters of reference – signed and dated sent directly to MDA.

### **SUPPORTING DOCUMENTS - PRACTICE HISTORY**

- Requested Certificate of Standings for each regulatory body of prior health professions and jurisdictions
- Attached separate sheets with written details as requested on *Dentist Initial Registration Application Form*.
- Enclosed separate payments for the registration and initial licensure fees.

### **DOCUMENTS TO BE COMPLETED AT TIME OF LICENSURE**

- Declaration of Commitment to Ethical Practice and the Public Interest*

### **FEES FOR REGISTRATION AND LICENSURE IN THE GENERAL PRACTITIONER CATEGORY**

Registration - application fee	\$ 650.00
Licensure - initial application	At discretion of the Board