



CHECKLIST FOR PROVISIONAL REGISTRATION AS A DENTAL ASSISTANT

- Read *Instructional Guide to Completing Dental Assistant Registration Application Form*.

FORMS

- Identified Provisional Registration as the category.
- Answered all the questions on application and forms in the Registration Package.
- Attached a passport-type photograph to the *Registered Dental Assistant Initial Registration Application*.
- Signed *Registered Dental Assistant Initial Registration Application* - properly witnessed and notarized.
- Completed and signed appropriate release forms for health providers and prior regulatory bodies.

SUPPORTING DOCUMENTS - PERSONAL

- Certified copy evidencing a name change, if you changed your name.
- Certified copy of government issued photo identification.
- Certified copy of citizenship, permanent residency or work permit.

SUPPORTING DOCUMENTS - EDUCATION AND ASSESSMENT

- Certified copy of dental diploma/certificate/degree.
- Original letter from Programme Director or Dean where completed diploma/certificate/degree to MDA.
- Proof of registration to perform the NDAEB written examination.
- Proof of valid resuscitation/life support training.

SUPPORTING DOCUMENTS - PRACTICE HISTORY

- Requested Letter of Standing for each regulatory body of prior health professions and jurisdictions.
- Attached separate sheets with written details as requested on *Initial Registration Application Form*.
- Enclosed payment for the registration and initial licensure fees.

DOCUMENTS TO BE COMPLETED AT TIME OF LICENSURE

- Declaration and Agreement of Applicant for Provisional Registration as a Dental Assistant*.
- Declaration of Commitment to Ethical Practice and the Public Interest*.
- Consent for Personal Information Form*.

FEES FOR REGISTRATION AND LICENSURE IN THE FULL REGISTRATION CATEGORY

Registration - application fee \$ 25.00

Licensure - initial application

- For a new graduate in their graduating year \$120.00
- For all others licenses \$240.00