



**Manitoba
Dental
Association**

**BYLAW FOR
DELEGATION OF DUTIES
TO NON-REGULATED
PERSONNEL**

BYLAW FOR DELEGATION OF DUTIES TO NON-REGULATED PERSONNEL -

PREAMBLE

The Manitoba Dental Association (MDA) is the statutory authorized regulatory body for dentists and dental assistants in the Province of Manitoba. The MDA is responsible for determining the statutorily restricted activities and functions that may be delegated by dentists to non-regulated personnel.

Any restricted activity not authorized specifically in this document is prohibited from delegation. A member delegating a prohibited activity would be complicit in the unlawful practice of dentistry and subject to regulatory sanction. All members are responsible to ensure all employees and contractors have the proper licence and training to perform an activity prior to delegation.

A person cannot agree to perform a restricted activity unless it is specifically authorized in this document. A person agreeing to perform an unauthorized activity is practising dentistry without a licence and subject to regulatory sanction.

A person must restrict their activities to those within their knowledge, skill and judgement to perform competently regardless of the authorization provided in this document.

A dentist is responsible for restricted activities delegated to an employee or contractor. A dentist is responsible to evaluate the competency of an individual prior to delegating a restricted activity regardless of the authorization provided in this document.

The online registry for current registered dental assistants and dentists is provided on the MDA website, www.manitobadentist.ca.

This document replaces all preceding *Manitoba Dental Association Scope of Practice* documents.

SECTION I - DELEGATION

1. The Board may approve the delegating of activities by members to non-regulated personnel.
2. If the Board delegates an activity, the Board shall:
 - a. identify the personnel;
 - b. enumerate the additional activities for that personnel; and
 - c. determine the eligibility requirements, if any, for that personnel to be listed.

SECTION I - PERSONNEL

1. The bylaw applies to the following personnel:
 - a. Office trained dental auxiliaries; and
 - b. Dental therapists.

SECTION II - OFFICE TRAINED DENTAL AUXILIARIES

1. Office trained dental auxiliaries are not licensed and cannot perform any restricted activities.
2. Office trained dental auxiliary may assist a dentist chairside and perform activities that are not restricted to regulated professions. A dentist must provide direct supervision and control during all chairside activities performed with an office trained dental auxiliary.
3. Office trained dental auxiliary shall limit his or her activities to those enumerated in SCHEDULE B - CHAIRSIDE ACTIVITIES FOR AN OFFICE TRAINED DENTAL AUXILIARY.

4. Office trained dental auxiliaries shall limit his or her extra oral activities involving a patient to those enumerated in SCHEDULE C - EXTRA ORAL ACTIVITIES INVOLVING A PATIENT FOR AN OFFICE TRAINED DENTAL AUXILIARY.
5. Office trained dental auxiliaries may perform extra oral procedure not involving a patient interaction subject to an evaluation and determination of competency by the employing dentist. There is no comprehensive list of these activities, but examples of activities would include:
 - office administration;
 - laboratory activities;
 - dental equipment maintenance;
 - instrument sharpening
 - treatment operatory infection prevention and control procedures;
 - instrument reprocessing;
 - radiograph processing;
 - radiograph mounting; and
 - preparing a treatment operatory for patient care.
6. Any individual performing infection prevention and control procedures in a health setting including operatory set up, instrument reprocessing and sharps disposal must have completed explicit training as approved by the Registrar.

SECTION III - DENTAL THERAPISTS

1. The Parliament of Canada has no legislation regulating health professions. The performance of any restricted activity must be in compliance with provincial law in all areas of the Province.
2. Dental therapy is not a regulated profession in the Province of Manitoba. A dental therapist may only perform restricted activities in the Province by delegation from a dentist licensed by the MDA.
3. A dental therapist may only perform restricted activities under the direct supervision and control of a dentist licensed with the MDA.
4. The Registrar may, upon application by a member, modify the requirement in subsection III (3).
5. A dental therapist is authorized to perform only those restricted activities consistent with their actual training in a dental therapy training programme.
6. A dentist may only delegate a restricted activity to a dental therapist listed with the MDA.
7. A dental therapist is eligible to be listed with the MDA, if the applicant submits to the Registrar:
 - a. completed and signed application in the form approved by the Board;
 - b. evidence satisfactory to the Registrar of identity and current legal name;
 - c. evidence satisfactory to the Registrar of completion of a MDA recognized dental therapy training programme;
 - d. a letter satisfactory to the Registrar from a Manitoba licensed dentist attesting to the applicant's continual practice of restricted activities. The letter must specify which restricted activities were in continual practice;
 - e. evidence satisfactory to the Registrar of a valid certificate from an appropriate resuscitation programme;
 - f. a criminal record check and child abuse registry check satisfactory to the Registrar; and
 - g. payment of any applicable listing fees.
8. A dental therapist shall remain on the list by submitting to the Registrar on or before April 30 of each year:
 - a. complete signed renewal application in the form approved by the Registrar;
 - b. evidence satisfactory to the Registrar of identity and current legal name;

- c. evidence satisfactory to the Registrar of a valid certificate from an appropriate resuscitation programme;
 - d. evidence satisfactory to the Registrar of continual practice of the restricted activities;
 - e. evidence satisfactory to the Registrar of 20 credit hours in an approved continuing education activity or programme in the prior calendar year; and
 - f. payment of any applicable listing fees.
9. A dental therapist on the list shall submit on request from the Registrar a satisfactory criminal record check, child abuse registry check and adult abuse registry check within the approved time period.
 10. Except as provided for in sections IV-VII, a dental therapist listed with the MDA shall limit his or her dental therapy activities to those enumerated in SCHEDULE D - AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST and delegated by a dentist licensed with the MDA.

SECTION IV - ADDITIONAL LISTS

1. The Board may approve lists identifying dental therapists authorized to perform additional preventative or therapeutic dental activities.
2. If the Board establishes a list, the Board shall:
 - a. enumerate the additional activities that a dental therapist may perform if listed; and
 - b. determine the eligibility requirements for a dental therapist to be listed.
3. The Registrar shall include on the list of dental therapists if he or she is authorized to provide additional preventative or therapeutic dental activities in a format approved by the Registrar.

SECTION V - APPROVED LISTS

1. The Board approves the following lists of additional activities:
 - a. preventative scaling for dental therapists list;
 - b. therapeutic scaling for dental therapist list.

SECTION VI - PREVENTATIVE SCALING LIST FOR DENTAL THERAPISTS

1. In addition to the dental therapy activities enumerated in SCHEDULE D - AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST, a dental therapist on the preventative scaling roster may perform those activities enumerated in SCHEDULE E - ADDITIONAL AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST ON THE PREVENTATIVE SCALING LIST.
2. A dental therapist on the preventative scaling list:
 - a. shall limit his or her dental therapy activities to those delegated by a dentist licensed with the MDA;
 - b. shall limit his or her dental therapy activities to situations under the effective supervision and control of a dentist licensed with the MDA; and
 - c. shall limit his or her dental therapy activities to areas where he or she has the requisite knowledge, skill and judgement of a reasonable and prudent dental therapist.
 - d. Nothing in this section shall be interpreted as preventing a dental therapist from performing non-regulated activities.
 - e. Nothing in this section shall be interpreted as in any way affecting the ability of the Registrar to include additional restrictions, conditions or limitations on a dental therapist as a condition for listing on the preventative scaling list.
3. A dental therapist shall be listed on the preventative scaling list if:
 - a. is on a current preventative scaling roster or list; or
 - b. evidence satisfactory to the Registrar of identity and current legal name;
 - c. evidence satisfactory to the Registrar he or she has successfully completed an MDA recognized preventative scaling training programme;

- d. payment of any other outstanding fine, fee, debt or levy owed by the applicant to the MDA; and
- e. any other information that in the opinion of the Registrar is required to review the request of a listed dental therapist.

SECTION VII - THERAPEUTIC SCALING LIST FOR DENTAL THERAPISTS

4. In addition to the dental therapy activities enumerated in SCHEDULE D - AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST, a dental therapist on the therapeutic scaling roster may perform those activities enumerated in SCHEDULE F - ADDITIONAL AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST ON THE THERAPEUTIC SCALING LIST.
5. A dental therapist on the therapeutic scaling list:
 - f. shall limit his or her dental therapy activities to those delegated by a dentist licensed with the MDA;
 - g. shall limit his or her dental therapy activities to situations under the effective supervision and control of a dentist licensed with the MDA; and
 - h. shall limit his or her dental therapy activities to areas where he or she has the requisite knowledge, skill and judgement of a reasonable and prudent dental therapist.
 - i. Nothing in this section shall be interpreted as preventing a dental therapist from performing non-regulated activities.
 - j. Nothing in this section shall be interpreted as in any way affecting the ability of the Registrar to include additional restrictions, conditions or limitations on a dental therapist as a condition for listing on the therapeutic scaling list.
6. A dental therapist shall be listed on the therapeutic scaling listed if:
 - a. is on the current therapeutic scaling roster; or
 - b. evidence satisfactory to the Registrar of identity and current legal name;
 - c. evidence satisfactory to the Registrar he or she has successfully completed an accredited dental hygiene training programme or MDA recognized equivalent therapeutic scaling upgrade programme at an accredited dental hygiene training programme;
 - d. payment of any other outstanding fine, fee, debt or levy owed by the applicant to the MDA; and
 - e. any other information that in the opinion of the Registrar is required to review the request of a listed dental therapist.

MDA Scope of Practice 2010 is hereby repealed.

DONE and PASSED by the Board of Directors of the Manitoba Dental Association at Winnipeg, in Manitoba this 15th day of May 2025.



President



Secretary

This by-law will become effective on the 1st day of August, 2025, unless 10 members request on or before the 31st day of July 2025 in writing, its ratification at a general meeting of the Association pursuant to ss. 43(2) of *The Dental Association Act*.

Attached: Schedules B, C and D.

SCHEDULE B - CHAIRSIDE ASSISTING FOR AN OFFICE TRAINED DENTAL AUXILIARY

**An office trained dental auxiliary may assist only a dentist with the following chairside activities:
listed in this schedule regardless of training for other activities:**

- 1. pass instruments, dental materials and equipment to a dentist;**
- 2. prepare dental materials extra orally for use;**
- 3. assist in dental dam placement not involving manipulation of the clasp;**
- 4. assist in dental dam removal not involving manipulation of the clasp;**
- 5. assist in soft tissue retraction during a dental procedure;**
- 6. assist in the use of a light curing unit for restorative purposes; and**
- 7. suction during a dental procedure with low and high volume suction.**

SCHEDULE C - EXTRA ORAL ACTIVITIES INVOLVING A PATIENT FOR AN OFFICE TRAINED DENTAL AUXILIARY

An office trained dental auxiliary may delegated only the following extra oral activities involving a patient listed in this schedule regardless of training for other activities:

1. seat a patient;
2. instruct in oral hygiene; and
3. record information produced by a registered dental assistant, registered dental hygienist or dentist.

SCHEDULE D - AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST

A dental therapist listed with the MDA may be delegated the following restricted activities listed in this section by a dentist licensed with the MDA:

1. place and remove dental dams including clasp manipulation;
2. apply topical anaesthetic agents;
3. apply topical anti-cariogenic or antimicrobial agents including fluoride;
4. apply topical desensitizing agents;
5. place restorative matrices and wedges;
6. remove restorative matrices and wedges;
7. clean tooth surfaces in preparation for application of dental materials;
8. etch tooth surfaces with acid in preparation for restorative bonding;
9. apply sealant for pits and fissures;
10. place restorative bases, bonding agents and liners;
11. counsel on dietary issues related to oral health;
12. impressions;
 - a. study models;
 - b. custom trays;
 - c. whitening trays
 - d. mouthguards;
 - e. periodontal appliances
 - f. temporomandibular disorder appliances;
 - g. myofascial dysfunction syndrome appliances
 - h. medically diagnosed sleep apnea appliances;
 - i. snoring appliance;
 - j. surgical stents; and
 - k. fixed and removable orthodontic appliances.
13. scan digitally the oral cavity and teeth;
14. insert whitening trays
15. remove sutures;
16. polish using rotary instrument selectively to remove coronal plaque and extrinsic stain;
17. radiography;
18. observe, report and record primary and secondary teeth in oral cavity;
19. observe, report and record plaque, stain and supra-gingival calculus;
20. assist and record patient health history;
21. observe and record patient vital signs;
22. epidemiological screening for public health purposes.
23. remove supra-gingival calculus deposits from teeth with hand instruments;
24. administer local anaesthetic agents by intra-oral infiltration techniques;
25. administer local anaesthetic agents by intra-oral block techniques;
26. remove caries and prepare teeth for children under the age of 15 for restoration with hand instruments;
27. remove caries and prepare teeth for children under the age of 15 for restoration with slow speed rotary instruments;
28. remove caries and prepare teeth for children under the age of 15 for restoration with high speed rotary instruments;
29. place dental materials on pulp exposures for the purpose of direct pulp capping;

30. perform pulpotomies on primary teeth for children under the age of 15;
31. place intermediate restorative materials for temporary restoration of teeth;
32. adjust occlusion or contour of temporary restorations with hand instruments;
33. adjust occlusion or contour of temporary restorations with slow speed rotary instruments;
34. adjust occlusion or contour of permanent restorations with hand instruments;
35. adjust occlusion or contour of permanent restorations with slow speed rotary instruments;
36. adjust occlusion or contour of permanent restorations with high speed rotary instruments;
37. place restorative materials for the permanent restoration of teeth;
38. extract primary teeth requiring only dental forceps;
39. adapt and cement fixed space maintainers prescribed by a dentist.
40. instruct in oral hygiene; and
41. record information produced by a registered dental assistant, registered dental hygienist or dentist.

SCHEDULE E - ADDITIONAL AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST ON THE PREVENTATIVE SCALING LIST

In addition to the activities enumerated in SCHEDULE - D for a dental therapist, a dental therapist on the preventative scaling list may be delegated only the following restricted activities listed in this schedule:

1. probe and record periodontal pocket depth;
2. evaluate and record gingival bleeding; and
3. remove calculus to a maximum depth of 3 mm sub-gingival with hand instrumentation.

SCHEDULE F - ADDITIONAL AUTHORIZED ACTIVITIES FOR A DENTAL THERAPIST ON THE THERAPEUTIC SCALING LIST

In addition to the activities enumerated in SCHEDULE - D for a dental therapist, a dental therapist on the therapeutic scaling list may be delegated the following restricted activities listed in this schedule:

4. probe and record periodontal pocket depth;
5. evaluate and record gingival bleeding;
6. remove calculus with hand instrumentation; and
7. root plane with hand instrumentation.