

### III. Professional registration (Dentist - General Practitioner)

Requirements for registration and licensure in Manitoba

Requirements to practice dentistry in Manitoba

Registration pathways

#### Important

The information in this section is provided only as a GUIDE.

Information has been sourced and summarized from several organizations including the [Manitoba Dental Association](#) (MDA), the [Commission of Dental Accreditation of Canada](#) (CDAC), the [National Dental Examining Board of Canada \(NDEB\)](#) and the [University of Manitoba - College of Dentistry](#). To ensure accurate information on registration policies and procedures, always contact the regulator (MDA) directly before beginning any step of the certification, licensure and registration process.

For more detailed information, please see the [MDA Informational Guide to Registration Pathways, Policy and Process for Dentists](#).

### Requirements for registration and licensure in Manitoba

<b>Residency status</b>	<ul style="list-style-type: none"> <li>• Canadian citizen or</li> <li>• Permanent Resident /or Manitoba Provincial Nominee Program (MPNP) Letter of Approval from Citizenship and Immigration Canada (CIC) or</li> <li>• hold other status in Canada (refugee, student, temporary, etc.) and have a valid Canadian work permit allowing holder to practice dentistry in Canada</li> </ul>
<b>Education</b>	<p>Successful completion of:</p> <p>a dental training program accredited by the Commission of Dental Accreditation of Canada (CDAC)</p> <p style="text-align: center;"><b>or</b></p> <p>a dental training program accredited by another accrediting body having a <a href="#">reciprocal agreement</a> with CDAC. Currently these only include dental training programs in USA, Australia, New Zealand, and Ireland.</p> <p style="text-align: center;"><b>or</b></p> <p>a non-accredited dental training program where the holder of the degree has successfully completed the NDEB degree equivalency process <b>or</b> a Qualifying or Degree Completion Program for <a href="#">Graduates of Non-Accredited Dental Programs</a></p> <p style="text-align: center;"><b>and</b></p> <p>an approved course in Canadian Jurisprudence and Ethics delivered via an <a href="#">MDA-approved institution</a> (includes the University of Manitoba)</p>
<b>Certification</b>	<p>NDEB Certificate</p> <p>Requires successful completion of the NDEB <a href="#">Written Examination</a> and the <a href="#">Objective Structured Clinical Examination (OSCE)</a></p>
<b>Other training</b>	<p>Hold a valid certificate in Cardiopulmonary Resuscitation (CPR) issued by an MDA approved training program. For further information Section IV - <i>Other related training</i> (page 27).</p>
<b>Professional liability (malpractice)</b>	<p>Minimum \$3,000,000.00</p> <p>Insurance can be obtained through <a href="#">Canadian Dental Services Plans Incorporated (CDSPI)</a>. See <a href="#">malpractice</a>. Annual premium rates and</p>

Excerpt (Section III) of the Profession Specific Resource Guide (PSRG) – Dentists – Revised August 2016

Provided by the Province of Manitoba Immigration and Economic Opportunities Division

7<sup>th</sup> Floor – 213 Notre Dame Avenue, Winnipeg, Manitoba, Canada R3B 1N3 [www.immigratemanitoba.com](http://www.immigratemanitoba.com)

Your feedback is welcome in the maintenance of this resource. Contact: [shannon.mackay@gov.mb.ca](mailto:shannon.mackay@gov.mb.ca) Tel. 204-945-2804

insurance	deductible vary according to plan.
Language proficiency	None. MDA provides a <a href="#">guide to recommended English language proficiency levels</a> . Minimum levels include: <ul style="list-style-type: none"> <li>• CLB Level 7 in speaking, listening, reading, and writing</li> <li>• TOEFL score of 600 PBT, 250 CBT, or 100 ITB</li> <li>• IELTS General - band of 6.5</li> </ul>

Requirements to practise dentistry in Manitoba	
Registration and Licence	Individuals must: <ul style="list-style-type: none"> <li>• be registered with MDA</li> <li>• <b>and</b></li> <li>• hold a valid licence issued by MDA</li> </ul>

Registration pathways for Graduates of <u>Non-Accredited</u> Dental Programs	
<p style="text-align: center;"><b>Important</b></p> <p>The <i>Steps and Actions</i> outlined below provide a simplified overview of the certification and registration/licensure process. As an overview, the number of steps used to illustrate the process may not match the detailed steps and procedures set by the regulatory body.</p> <p style="text-align: center;"><b>The Steps and Actions outlined below are provided only as a guide.</b></p>	
<p>To practice dentistry in Manitoba one <u>must</u> be registered and licensed with the Manitoba Dental Association. It is a two-part process:</p> <p><b>Part I</b> → is the training and assessment process which culminates with a certificate issued by the National Dental Examining Board (NDEB). There are two ways to complete Part I.</p> <p><b>Part II</b> → leads to registration and licensure with the Manitoba Dental Association (MDA). There is only one way to complete Part II.</p>	

Part I: NDEB Certification (National level)	
<p>There are two ways to complete Part I (NDEB Certification):</p> <ol style="list-style-type: none"> <li>1. via the <b>Equivalency Process</b> - Assessments and NDEB Certification Examination</li> <li>or</li> <li>2. via a <b>Qualifying/Degree Completion Program</b> and NDEB Certification Examination</li> </ol> <p>Note: Some dental training programs offered outside of Canada and accredited by an accrediting body having a <a href="#">reciprocal agreement</a> with CDAC also provide degree completion programs that are recognized for eligibility for the NDEB examinations. Currently, these include dental training programs in USA, Australia, New Zealand, and Ireland only.</p>	
<p>Note: The seven (7) steps outlined below have been identified using the <a href="#">NDEB integrated pathway to certification diagram</a> as a guide.</p> <ul style="list-style-type: none"> <li>• All Graduates of Non-Accredited Dental Training Programs complete Step 1, 2, &amp; 3.</li> <li>• The result of Step 3 (Assessment of Fundamental Knowledge) determines the applicant's options/pathways to NDEB certification.</li> <li>• Successful completion of either pathway leads to NDEB certification</li> </ul>	

Step	Action	
Optional	<b>Complete</b> NDEB's free <a href="#">Self-Assessment Quiz</a>	
1	<b>Create</b> an on-line profile (Located in the <a href="#">Application to the NDEB Equivalency Process</a> )	
2	<b>Submit</b> <a href="#">Application to the NDEB Equivalency Process</a> Upon approval, proceed to Step 3.	
3	<b>Write</b> <a href="#">Assessment of Fundamental Knowledge (AFK)</a> <a href="#">Dates, Fees, and Locations</a>	
	<p style="text-align: center;">AFK completed Standard met (Minimum score 75%)</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">pathway via Equivalency Process (Assessments and NDEB Certification Examination)</p>	<p style="text-align: center;">AFK completed</p> <p style="text-align: center;">↓</p> <p style="text-align: center;">pathway via Qualifying/Degree Completion Program and NDEB Certification Examination</p>
4	<p style="text-align: center;"><b>Perform</b></p> <p style="text-align: center;"><a href="#">Assessment of Clinical Judgment (ACJ)</a> <b>and</b> <a href="#">Assessment of Clinical Skills (ACS)</a></p> <p style="text-align: center;"><a href="#">Dates, Fees, and Locations</a></p> <p style="text-align: center;">If standard is met on ACJ and ACS (Minimum score 75%) Proceed to Step 5</p> <p style="text-align: center;">If standard is not met, cannot proceed to Step 5; option to apply to one of eight Qualifying/Degree Completion Programs (see other pathway)</p>	<p style="text-align: center;"><b>Complete</b></p> <p style="text-align: center;">any one of eight <a href="#">Qualifying/Degree Completion Programs</a></p> <p>Includes the <a href="#">University of Manitoba's International Dentists Degree Program (IDDP) (Track A)</a>; a two-year full-time program. (See Section IV Bridge/gap training)</p> <p>Applicants <u>compete</u> for a limited number of seats in a Qualifying/Degree Completion Program.</p> <p>Upon successful completion of a Qualifying/Degree Completion Program Proceed to Step 5</p>
	<p>Note: Results for each assessment are reported as a Pass/Fail. Candidates who fail an assessment receive a report identifying areas of weakness. The ACJ and ACS can each be repeated up to three times.</p> <p>Candidates who meet the standard (minimum 75%) on the ACJ and ACS are not required to proceed directly to Step 5. They can apply to a Qualifying/Degree Completion Program if they choose. However, applicants <u>compete</u> for a limited number of seats in a Qualifying/Degree Completion Program.</p>	<p>Note: The U of M also offers an IDDP Track B for candidates who have performed the AFK, ACJ, and ACS. For information <a href="#">open Track B</a>.</p>
5	<b>Apply</b> to <a href="#">NDEB Certification process</a> Certification process <a href="#">Fees</a>	
	Note: The NDEB Certification process has only one stream – for <i>Graduates of Accredited Dental Programs</i> . All graduates of <u>non</u> -accredited dental programs who are eligible to apply to the <a href="#">NDEB Certification process</a> apply as <i>Graduates of Accredited Dental</i>	

	<i>Programs.</i>
<b>6</b>	<b>Perform/pass</b> the NDEB <a href="#">Written Examination</a> and the <a href="#">Objective Structured Clinical Examination (OSCE)</a>  Examination <a href="#">Fees</a> Note: Candidates who fail an examination can repeat up to three times.
<b>7</b>	<b>Certified</b> with NDEB
<b>Part I COMPLETE</b> ↓ <b>Continue to Part II</b>	

<b>Part II: Registration and Licensure in Manitoba</b>	
Reminder: review the <a href="#">MDA Informational Guide to Registration Pathways, Policy and Process for Dentists</a> for more detailed information.	
Step	Action
<b>1</b>	<p><b>Apply</b> to <a href="#">MDA</a> using <a href="#">Registration Package for General Practitioner</a></p> <p>Complete Relevant Forms and Documents in the Registration Package Include all required documentation and fees</p> <p>Registration and Licensure Fees; See <a href="#">Schedule A – Fees</a> Example 2016 fees: One-time non-refundable registration fee \$200 Annual Licensing fee \$3,250 (prorated fee after Sept.1 in year of application \$2,250) If applicant is not approved, cheque for Licensing fee is not cashed.</p> <p>Submit completed application (with fees) by mail (or hand-deliver) to MDA.</p>
<b>2</b>	<p><b>Receive</b> MDA response</p> <p>Applicants <u>approved</u> for registration receive communication of the approval and a licensing orientation is scheduled. Registration information is mailed to applicant.</p> <p>Applicants <u>NOT approved</u> receive communications from MDA to clarify registration requirements and discuss opportunities to meet those requirements.</p> <p>Applicants <u>refused</u> registration shall receive a written decision and reasons for that decision. Applicants refused registration may appeal the decision to the MDA.</p>
<b>3</b>	<p><b>Attend</b> licensing orientation at MDA (for <u>approved</u> applicants only)</p> <p>Orientation is 1.5 – 2 hours in duration. Purpose: to review MDA regulatory role, conditions of licensure, ethical expectations and current rules, bylaws and regulations in the Province.</p>
<b>4</b>	<b>Approved for</b> MDA licence.
<b>Part II COMPLETE</b> <b>Eligible to practice dentistry in Manitoba</b>	